

**American Embassy Dakar
Consular Section**

**MESSAGE FOR U.S. CITIZENS:
NEW AMERICAN CITIZEN SERVICES (ACS) APPOINTMENT SYSTEM**

Note: Effective September 6, 2011, all routine consular services at the U.S. Embassy Dakar, Senegal will be provided by APPOINTMENT ONLY to all U.S. citizens visiting or residing in Senegal or Guinea-Bissau.

TO SCHEDULE AN APPOINTMENT FOR PASSPORTS, REPORTS OF BIRTH, NOTARIALS OR OTHER ROUTINE SERVICES, PLEASE VISIT OUR WEBSITE AT <http://dakar.usembassy.gov> AND CLICK ON THE U.S. CITIZEN SERVICES TAB.

If you come to the Embassy without an appointment for a routine consular service after September 6, 2011, you will be asked to leave and schedule an appointment for the service requested. The only way to schedule an appointment is through our online appointment system. We will not accept appointments for routine services via telephone, email or walk-in requests.

Emergency cases (such as medical emergencies, deaths or arrests involving American citizens) will still be handled on a walk-in basis. American Citizens who need emergency services are welcome to come during normal U.S. Embassy hours which are Monday through Thursday from 8:00 a.m. to 5:00 p.m. and Fridays from 8:00 a.m. to 1:00 p.m. When you arrive at the Embassy, please inform one of the guards that you are an American citizen and go directly to the Consular Receptionist window.

If you have questions or concerns about safety or security-related issues, you are encouraged to contact the Consular Section at the Embassy by sending an email message to consulardakar@state.gov. The Embassy telephone number is (221) 33 829-2100. For after-hours emergencies, U.S. citizens should call (221) 33-829-2109 and ask to speak with the duty officer. The Department of State's Office of Overseas Citizen Services can be reached from within the U.S. toll free at 888-407-4747.

You can stay in touch and get Embassy updates by checking the U.S. Embassy Dakar website (<http://dakar.usembassy.gov/>). You can also get global updates at the U.S. Department of State's, Bureau of Consular Affairs website where you can find the current Worldwide Caution, Travel Warnings, Travel Alerts, and Country Specific Information (http://travel.state.gov/travel/cis_pa_tw/cis/cis_1013.html). If you don't have internet access, we have a call center for updates--1-888-407-4747 toll-free in the U.S. and Canada, or from other countries on a regular toll line at 1-202-501-4444. These numbers are available from 8:00 a.m. to 8:00 p.m. Eastern Time, Monday through Friday (except federal holidays).

If you are going to live in or travel to Senegal or Guinea-Bissau, please take the time to tell us about your trip by enrolling in the Smart Traveler Enrollment Program (STEP - <https://travelregistration.state.gov/ibrs/ui/>). If you enroll, we can keep you up to date with important safety and security announcements. It will also help your friends and family get in touch with you in an emergency. You should remember to keep all of your information in STEP up to date. It is important during enrollment or updating of information to include your current phone number and current email address where you can be reached in case of an emergency.

The U.S. Embassy in Dakar is located on at Avenue Jean XXIII, Dakar; the mailing address is B.P. 49, Dakar, Senegal. If you have questions or concerns about safety or related issues, you are encouraged to contact the consular section at the Embassy by sending an email message to consulardakar@state.gov. The Embassy telephone number is (221) 33 829-2100.